

Send by email to: [kundendienst@deuzert.de](mailto:kundendienst@deuzert.de) or by fax to: +49 3375 217459-19

DeuZert® Deutsche Zertifizierung in Bildung und Wirtschaft GmbH

Hochschulring 2, 15745 Wildau

<b>Type of application</b>	
<input type="text"/>	
<b>Headquarter of the educational organization</b>	
Company:	<input type="text"/>
Street No:	<input type="text"/>
Postal code, city:	<input type="text"/>
CEO:	first name, family name : <input type="text"/>
Phone / Fax:	<input type="text"/> / <input type="text"/>
Website/ Email:	<input type="text"/> / <input type="text"/>
<b>Billing address, if different</b>	
Company:	<input type="text"/>
Street No:	<input type="text"/>
Postal code, city:	<input type="text"/>
<b>Point of contact</b>	
First name, family name:	<input type="text"/>
Position:	<input type="text"/>
Street No:	<input type="text"/>
Postal code, city:	<input type="text"/>
Phone / Fax:	<input type="text"/> / <input type="text"/>
Email:	<input type="text"/>

**ISO 21001:2018**  
**Request form**



<b>Information about the educational organization</b>	
Which educational services are offered?	
In which areas are the customers represented? (e. g., data processing, automotive industry, etc.)	
Was an external consultant involved during the development of the management system?	
<input type="checkbox"/> Yes	please name the company and consultant.
<input type="checkbox"/> No	
Are non-applicable requirements according to ISO 21001:2018, chap. 4.3 asserted?	
<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please specify	
Number of all employees ( <b>full-time equivalent</b> ) within the scope of the requested certification?	
How many locations <sup>1</sup> should be certified in total? <i>Please complete page 3 per location.</i>	
A group certification <sup>2</sup> is only possible if the following points apply:	
<input type="checkbox"/>	All locations work according to a uniformly managed management system.
<input type="checkbox"/>	There is at least one central management representative.
<input type="checkbox"/>	The internal audits of all locations are evaluated centrally.
<input type="checkbox"/>	There is a central office with legal or contractual access to all locations.
<input type="checkbox"/>	Similar or consecutive educational services are offered at all locations.

<sup>1</sup> At a fixed site, the organisation performs work or services on an ongoing basis, including related or associated activities. At a virtual site, the organisation performs work or provides services based on processes from physical sites using an online environment. A virtual site shall be considered as a single site for the purpose of determining audit time.

<sup>2</sup> Certification of an organisation with an education management system at several locations.

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<b>In case of change of the scope of an existing certification</b>			
Certificate registration no:	<input type="text"/>	Date of issue:	<input type="text"/>
Please describe the change:			
<input type="text"/>			
<b>Other final information</b>			
Should all sites be listed on one certificate?	<input type="text"/>		
Please give us your suggestion for the certificate text after successful certification.			
<input type="text"/>			
Desired audit date (Calendar week):	<input type="text"/>		
Place and date:	<input type="text"/>		
Given name Family name:	<input type="text"/>		
Signature for the validity of this statements:	<input type="text"/>		

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<b>Please fill in this page for each location<sup>3</sup> separately.</b>		
Registered Office:		
<b>Address of the location</b>		
Company:		
Street No:		
Postal code, City:		
<b>Type of location</b>		
<input type="checkbox"/>	<b>Headquarter</b>	
<input type="checkbox"/>	<b>Branch office</b> Location where staff is available on site on a regular basis for preparation and implementation of educational service as well as counseling, follow-up and other administrative activities.	
<input type="checkbox"/>	<b>Training center</b> Location where educational services are provided exclusively.	
<b>Already existing certifications at this location: Please attach the current certificates as a copy.</b>		
Standard	Certification body	Valid until
<input type="checkbox"/> ISO 21001:2018		
<input type="checkbox"/> ISO/IEC 27001:2017 or ISO/IEC 27001:2013		
<input type="checkbox"/> ISO 9001:2015		
<input type="checkbox"/> Other:		

3 At a fixed site, the organisation performs work or services on an ongoing basis, including related or associated activities. At a virtual site, the organisation performs work or provides services based on processes from physical sites using an online environment. A virtual site shall be considered as a single site for the purpose of determining audit time.

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<b>Total number of employees at this location</b>		
<u>Including:</u>		
	Marginally employed (e.g. 15h per week maximum) or temporary workers (simple tasks)	
	Other personnel in part-time work (maximum of half a full-time job)	
	Apprentices	
	Drivers	
	<i>Field staff (sales, messengers, ...)</i>	
<b>Are there shift workers?</b>		
<input type="checkbox"/> Yes	If so, specify the number of shifts:	
<input type="checkbox"/> No		
<b>Further remarks:</b>		

Thank you for your effort.